VertexDr

Client Center Reports

Legal Notifications

Disclaimers

Trademark Acknowledgement

## Limitations and Conditions of Use

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Client Center Reports

Client Center Reports are reports from within VertexDr that can be run to check claim acknowledgements, pre-claim acknowledgements, and pre-edit claim errors.

Please note that additional set up is required by a VertexDr representative prior to using the Client Center Reports features.
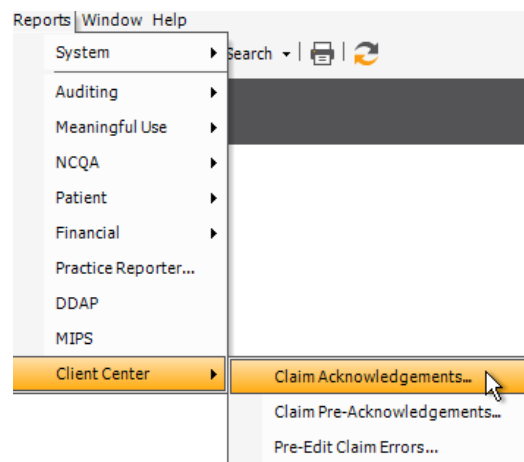
Client Center Reports

Client Center reports can be accessed by selecting **Reports/ Client Center**.
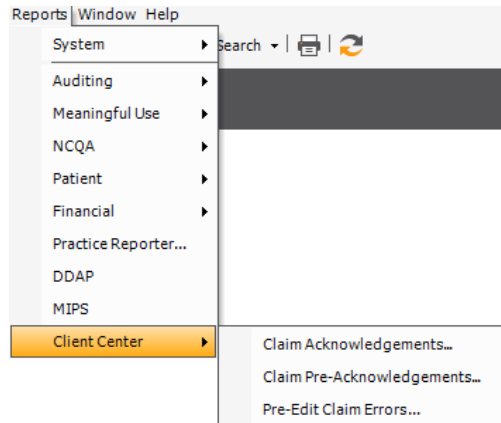
Claim Acknowledgements

Users can check Claims Acknowledgements by selecting **Reports/ Client Center/ Claim Acknowledgements**.

- Enter a date range and if preferred, click checkbox next to **Errors Only** to display only errors.

- Once date and error filters have been specified, click on **View Filtered Results** button.

- Results will display in grid.
- Highlight one or multiple records as preferred and click **OK** button to view the report.

Claim Pre-Acknowledgements

Users can check Pre-Acknowledgements by selecting **Reports/ Client Center/ Claim Acknowledgements**.
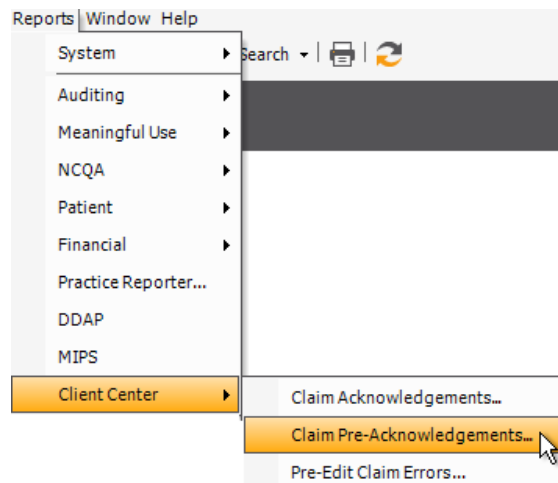
- Enter a date range and click the **Search** button.

- Results will display in grid.
- Highlight one or multiple records as preferred and click **Report** button to view the report.

Date: 4/18/2017   Claims Pre-Acknowledgement Report   Page: 1 of 4
Time: 1:54 PM   Date Range: 4/11/2017 - 4/18/2017

                                        Client:

Electronic Claims Audit

Client:

Total for Insurance: 1   Medicare   Primary

                            Range of Service Dates for Insurance
                            From: 1/5/2017   To: 4/10/2017

                            Total Transactions Read: 43
                            Total Transactions Submitted: 43
                            Total Dollars Submitted: $5,511.00

Electronic Claims Audit

Client:

Total for Insurance: 2   Medicaid   Primary

                            Range of Service Dates for Insurance
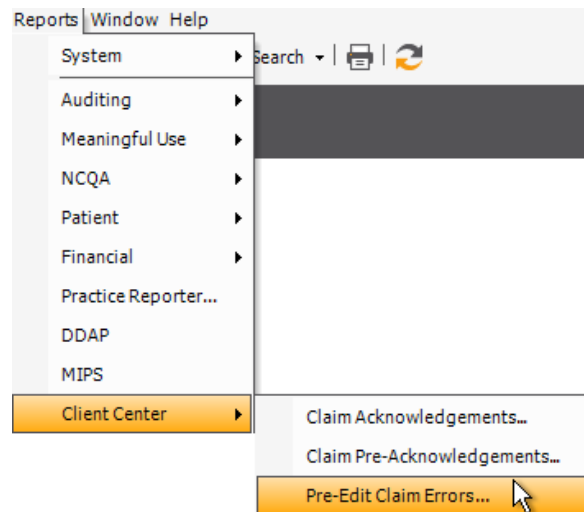   From: 4/6/2017   To: 4/10/2017
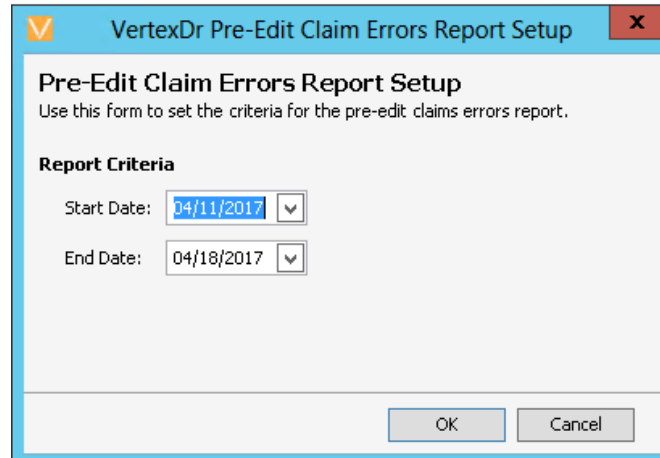
                            Total Transactions Read: 21
                            Total Transactions Submitted: 21
                            Total Dollars Submitted: $13,544.00

Pre-Edit Claim Errors

Users can check Pre-Edit Claim Errors by selecting **Reports/ Client Center/ Pre-Edit Claim Errors**.

- Enter a date range.

- Click the **OK** button to view the report.